



## **Position Description: Lead Curriculum Developer, Louisiana Educator Voice Fellowship**

### **About the organization**

America Achieves is a national nonprofit that creates clear pathways for economic advancement, civic engagement, and success for all in a rapidly changing economy. We work with educators, employers, and other leaders across sectors to build bridges between education and success in work and life.

The [Educator Voice Fellowship](#) a program of America Achieves empowers educators to increase the number of students who have access to high quality academic pathways that will lead to successful careers and fulfilling lives. We have built a national network of state-wide Fellowship programs that help educators develop their leadership skills, build a platform for their expertise, and work with state leaders to create, inform, and implement initiatives that increase opportunities for their students.

We value authenticity, educator empowerment, and creating space for educators to work alongside State leaders. Our Fellows have led and influenced impactful policy and advocacy initiatives in several states. Earlier this year, two of our Colorado Fellows conceived a policy proposal and wrote a bill that was ultimately signed into law by Governor John Hickenlooper: [the STEM High School Diploma Endorsement](#).

### **About the project**

In June 2017, America Achieves launched the [Louisiana Educator Voice Fellowship for 21<sup>st</sup> Century Learning](#) in partnership with the Louisiana Department of Education. This initiative will empower Louisiana's most forward-thinking educators to work with industry and government stakeholders to build a new career development course that will enable students to explore the current and future world of work, develop essential workplace skills, and put themselves on an academic pathway that will lead to a great career.

Our goal with LDOE is to produce an innovative, competency-based career development course that will expose all Louisiana students to career opportunities through inquiry and authentic work experiences, and inspire them to lay the foundation for their career and life success in high school. The State plans to pilot the course in schools in the 2018-19 school year, with full state-wide adoption slated for the 2020-21 school year as the State phases out its existing course, *Journey to Careers*, which is a credit requirement for the State's Career Diploma.

The Fellowship and our 24 outstanding educator Fellows are supported by a range of experts both within and outside of America Achieves and the LDOE, including a Strategic Advisory Team of national experts in workforce development, career education, and curriculum development.

### **About the position**

The Lead Curriculum Developer (LCP) will manage the multi-stakeholder curriculum development process for the Louisiana Fellowship, and potentially in other states where partnerships are developed. To produce the course, the LCP will leverage the insights of educators, higher education and industry leaders, and LDOE leadership, as well as existing resources and best practices.

The LCP will lead educator (Fellow) working groups through all of the stages of curriculum development, including: helping the State to develop a broader PreK-12 career development curriculum scope and sequence; establishing the scope and sequence for this course; developing aligned performance tasks; and developing units and lessons.

The LCP will also lead the development of aligned teacher resources and the instructor training program for the course.

The ideal candidate will have experience designing high-quality, innovative, competency-based curricula. He or she needs to have a collaborative mindset and exceptional project-management skills, and be able to manage feedback from multiple stakeholder groups including educators.

This is an incredible opportunity for someone who wants to make a lasting impact for students at a large scale.

### **Responsibilities**

- Lead design and development of curricular and instructional resources - including writing and publishing - for a new, outside-the-box career education course that is grounded in project-based, experiential learning and aligned with 21st Century workforce demands and the skills students need to succeed in future careers
- Design and facilitate educators' professional learning and professional development-
- Manage virtual and in-person co-development of projects with leading career education practitioners as well as industry and government stakeholders. Projects include: landscape analysis of existing career education resources; following best practices in curriculum development to build the ideal career education curriculum for Louisiana students; creating instructor training materials and suggested instructional resources; and supporting course piloting and course evaluation
- Facilitate meetings between educators, state officials, industry leaders, and other stakeholders
- Lead the development of an instructor training program for the career education course
- Support the Louisiana course review process with our partners at LDOE

- Support distribution to schools and districts of course materials and instructor training
- Support program evaluation by collecting quantitative and qualitative data

## **Qualifications**

### *Curriculum and Instruction*

- Experience creating high quality curricula based on best practices in curriculum development
- Knowledge of pedagogical best practices for project-based and work-based learning
- Ability to leverage and apply new technologies in public school settings
- Subject matter expertise on 21st century skills needed for success in future careers
- Knowledge of and experience in best practices for adult learning and professional development of educators
- Experience working in public schools (preferred)

### *Entrepreneurial Leadership*

- Comfort in a fast-paced, entrepreneurial environment
- Ability to work autonomously in a remote workspace and deliver results
- Ability to travel (up to 20%)

### *Collaborative Project Management*

- Project management experience and proficiency with collaborative project management software
- Experience managing a team and leading adults to meet ambitious goals
- Passion for working with educators
- Ability to iterate around strategy and execute on plans with fidelity
- Ability to receive input and process feedback from multiple stakeholders
- Strong facilitation skills
- Strong written and verbal communication skills

## **Reporting and Location**

The Lead curriculum developer will report to the Senior Director of Educator Voice Fellowships. The LCP is a full-time position with highly competitive compensation and generous benefits. For the right candidate, we will consider part-time, contracted employment. The location is flexible, but the work will be heavily involved in Louisiana and additional sites.

## **To Apply**

Please send your cover letter and resume, or any inquiries, to [recruiting@americaachieves.org](mailto:recruiting@americaachieves.org). We will review applications on a rolling basis.